UNIVERSITY OF GUYANA
Faculty of Engineering & Technology
Office of the Industrial Liaison

REQUEST FOR EXEMPTION FROM INDUSTRIAL TRAINING

(*This form must be completed in triplicate and submitted to the Office of the Industrial Liaison, no later than July 31, 2018)*

Name: ……..…… USI: ……..…
Use upper case letters: [Surname] [First Name]

Address: ……..….
[Home address]

Contact Information: …….. ……..… …….……
[Mobile number] [Home/ Work number] [e-mail address]

Discipline: Architecture/ Civil/ Electrical/ Mechanical/ Geology
[Strike out inapplicable]

I, the undersigned have applied for admission to the Bachelor of Engineering/Bachelor of Science (Architecture) programme in the Faculty of Engineering & Technology, commencing 2018/2019. I now submit a request for exemption from the Industrial Training component of the programme, on the basis of my work experience, having obtained: *[Select (a), (b), or (c) below, and complete accordingly]*.

a. …… years of work experience, prior to commencing studies for the Diploma/ Associate Degree. [Years: ……..... to ……]

b. ..….. years of work experience after graduating with the Diploma/ Associate Degree. [Years: ……..... to ……]

c. (Other) ……..……..…

Details of work experience: [Company] [Position] [Main role/s]

……..…… ……..
Signature of student [Date: DD/MM/YYYY]

NOTE: *Document/s in support of the statement/s made at (a), (b), and/ or (c) must be submitted with this form.*

DO NOT WRITE BELOW THIS LINE

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1. This application is recommended/not recommended for approval.

…….. ……
Industrial Liaison Officer [Date: DD/MM/YYYY]

2. Exemption is recommended/not recommended by the department.

…… ……..……..
Head of Department [Date: DD/MM/YYYY]

3. Application approved/not approved by Faculty Coordinating Committee.

…….. ……...
Dean [Date: DD/MM/YYYY]

ACADEMIC PROFILE					
COURSE	**GRADE**	**YEAR**	**COURSE**	**GRADE**	**YEAR**

Tab. 1 Academic profile

WORK EXPERIENCE			
PERIOD	**COMPANY**	**POSITION HELD**	**CONTACT INFORMATION**

Tab. 2 Work experience

…….. ……

[Signature of student] [Date: DD/MM/YYYY]